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FOR HEALTHY LIVING
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INTERVIEW SCRIPT/QUESTIONS FOR RETIRING BOARD MEMBERS

Scheduling Conversation: (any variation on this theme)

You are about to complete your first term on our YMCA board and the Governance Committee is responsible for evaluating the effectiveness and satisfaction of board members and the work of the board overall.

I'd like to get together in the next few days for about an hour to talk about your tenure and experience as a board member? What day/night, time, etc., works best for you?

Conversation:

Explain why we are having these conversations:

- To thank you for sharing your time and commitment over the years.
- To provide ongoing counsel to the board chair and other board leaders on ways to enhance board effectiveness based on what we learn.
- To assess your interest in serving a second term and alignment with skills and traits needed going forward (if appropriate).

Explain how we are going to use the information gathered:

Governance Committee members will share this conversation with the committee in confidence in an effort to improve board effectiveness.

Questions

1. On behalf of the Governance Committee, thank you for your service to our YMCA as a board member.
2. When did you join the board (if appropriate)?
3. What are the committees you are involved with?
4. What other assignments did you take on during your tenure?
5. What has been your greatest contribution to the board or a board committee thus far?
6. What would you say has worked well during your years on the board?
7. What hasn't worked well, what disappointments or lost opportunities can you share? How has your governance skills improved? What would have made your experience better?
8. Would you recommend this experience to someone else? (Similar to the net promoter 1-10)
9. Are you interested in serving another term (if appropriate)?
10. What three things would you most like to focus your attention on to advance the strategic goals of our YMCA if you do serve another term?

YMCA OF THE USA

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