



Building Rental Form

The YMCA and Palace Buildings are available for rental for parties, meetings and special events.

Cost: Single Building - up to 3 Hours - \$ 95	Both Buildings - up to 3 Hours - \$ 120
Add'l hours - \$ 15 ea	Add'l hours - \$ 20 ea
AFTER HOURS: - up to 3 Hours - \$ 120	AFTER HOURS: - up to 3 Hours - \$ 150
Add'l hours - \$ 15 ea	Add'l hours - \$ 20 ea

There is an additional cost for a \$50 deposit. The deposit will be mailed to you if the building(s) is left in it's original condition(s). **Reservations are held upon deposit payment which must be made in person. Full payment is due 1 week prior to the date. Your remaining balance can be paid at the office or over the phone.**

Contact Information: (Deposit will be returned to this address.)

Renter's Name: _____

Address: _____

Renter's Phone Number: _____ E-mail: _____

Rental Information:

Type of Event: _____

Date of Rental: _____ Tme of Rental: _____ AM/PM

Building being used: (Circle one) YMCA / Palace / Both

Terms of Use

The use of the YMCA facilities is a privilege. Misuse and abuse will not be tolerated. By signing, the renter agrees to comply with the Building Rental Guidelines (attached).

The renter agrees to leave the building(s) as they were found in both condition and cleanliness. The renter agrees the YMCA will not be responsible for personal injury or property lost at anytime during or after the rental.

Renter's Signature: _____ Date: ____/____/____

Staff Signature: _____ Date: ____/____/____



CLIFTON SPRINGS FAMILY YMCA

General Building Rental Policies

- **NO SMOKING OR ALCOHOL IS ALLOWED IN/OUT OF EITHER BUILDING**
- No smoking or tobacco products on the property.
- Alcohol is prohibited. Anyone under the influence may not remain on the property
- Children must be supervised at all times and renter is responsible for their actions
- Toys and equipment in the Palace are not for use
- Food and beverages must remain at the tables
- Renters shall clean the areas used, leaving them in the same condition as they were found prior to the start of the rental
- Cleaning supplies, garbage bags, toilet paper and paper towels can be found in the kitchen located in the metal cabinet
- Garbage and recyclables accumulated during rental can be taken out to the containers located behind the Palace building
- If clean up is left undone, rental deposit will not be returned
- Any damages done to the building, facilities or equipment during the rental, will be the responsibility of the renter
- The YMCA is not responsible for personal injury or property lost at anytime during or after the rental