



2024

Clifton Springs YMCA

Summer Day Camp



July 1–August 30

5 Crane St.
Clifton Springs, NY
315-462-5437

Child Care Director– Bob Sollenne
Bob@csaymca.org

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About Camp

Summer wouldn't be the same without the excitement and adventure of the YMCA of Clifton Springs Summer Camp! Our summer camp provides a range of activities to entice everyone's interest, in a fun and safe environment. **We offer field trips, swimming, crafts and plenty of green space for exciting group games.** Our goal is to help each camper **make friends, expand their knowledge** and enjoy summer in the comfort and convenience of their local surroundings.

Camp Character Development

The purpose of the YMCA of Clifton Springs Summer Camp is to provide quality opportunities in a safe and supportive environment that fosters the physical, emotional, intellectual and social growth of children while supporting and strengthening families.

Important Contacts:

Camp Director

Bob Sollenne
bob@csaymca.org

Group Leaders

Lynne House
Alexis Sennett

Camp Office: 315.462.5437



Summer Camp 2024

YMCA Summer Day Camp

Extended morning care begins at 7am and afternoon extended care is available until 6pm at no extra charge or additional registration to campers. The busiest part of our day is from 9am - 4pm. So that your child doesn't miss out on the daily activity, please try to have your camper there before 9am.

The Y is committed to healthy living and modeling healthy eating. A healthy breakfast and afternoon snack will be provided for all campers. **Please note: Parents are responsible for lunch.** Parents must inform the camp office in writing of all changes to camper registration. Changes will not be accepted over the phone.

Please communicate any allergies at the time of registration

Anyone picking up a camper must be listed in the child's Authorized Pick Up List and must have a valid photo ID (see page 9).

WEEKLY THEMES & TRIPS (Trips & Dates are subject to change)

Week 1	(July 1– July 5)	Aloha Summer	Closed 7/4
Week 2	(July 8 - July 12)	Cooking Class	Trip: Keuka Lake State Park
Week 3	(July 15- July 19)	Land Before Time	Trip: Seneca Lake State Park
Week 4	(July 22 - July 26)	Artsy Fartsy	Trip: Fair Haven Beach State Park
Week 5	(July 29 - August 2)	Olympics	Trip: Green Lakes State Park
Week 6	(August 5 - August 9)	STEM	Trip: Mobile Lazer Tag (In house)
Week 7	(August 12 - August 16)	Water Week	Trip: Seabreeze
Week 8	(August 19- August 23)	Where The Wild Things Are	Trip: Cayuga Lake State Park
Week 9	(August 26 - August 30)	Camp Carnival	Trip: Camp Carnival (In house)

ABOUT CAMP

Our Staff

You are **leaving your kids with individuals who are dedicated to nurturing the potential** of youth and teens, **improving our communities health and well-being**, and providing **support** to our **neighbors**. Most of our staff were at one time campers, so they have the enthusiasm and knowledge to build the best summer camp environment! All summer camp staff go through extensive **background checks, certified in CPR/AED and First Aid training**, plus 9 hours of YMCA summer camp counselor development. Please contact the Y for any other questions about staff.

Camp Director

Bob Sollenne, YMCA Child Care Director

Bob has been working in summer camps and child care since 2014. "I studied Early childhood education at SUNY Potsdam, and enjoy being around the kids. I love having the opportunity to instill the YMCA's core values of Caring, Honesty, Responsibility, and Respect into the youth of our community. Summer Camp is a great place for kids to learn and grow as individuals and together with their peers."

Discover Summer!

CAMP TIME

Camp runs from 9:00 AM – 4:00 PM. Morning and Afternoon extended care programs are included in fees. Morning Care begins at 7:00 AM while Afternoon Care is available until 6:00 PM.

ARRIVAL/DEPARTURE

Drop off will be at 5 Crane St., in our newly renovated child care building.

MORNING DROP-OFF

AM Care begins at 7:00 AM daily and all campers should arrive by 9:00 AM for opening flagpole.

AFTERNOON PICK-UP

Pick up begins at 4:00 PM. PM Care is available until 6:00 PM daily. All authorized individuals signing out campers must present a photo ID. (See camper release guidelines on pg. 9)

EARLY PICK-UP

Please provide written notice if you need to pick-up your child before 4:00 PM. Please understand that unscheduled early departures are difficult to accommodate. It's probable that your child's group will not be in the immediate area.

LATE PICK-UP

Camp ends at 6:00 PM Monday through Friday. A late charge fee at the rate of \$1.00 per minute (per child) will be implemented. We ask that parents call 315.462.5437 to let us know when you plan to pick up if running late.

ABSENCES

Please notify us if your child will be absent.

WHERE ARE THEY???

From time to time camp will be moving throughout the parks in Clifton Springs. There will be a sign in the YMCA's front door communicating our whereabouts.

CAMP STRUCTURE

SICK CHILD POLICY

Please do not send your child to camp if he/she is sick and/or running a fever. If a child becomes ill during camp, a parent or authorized individual will be contacted to pick up the child. Children must be symptom free for a least 24 hours prior to returning.

CAMP T-SHIRT

Each registered camper that registers before July 1st will receive a t-shirt as part of their registration fee. Camp t-shirts are distributed before their first field trip, and are to be worn on all field trips/ special event days.*

CELL PHONE/ELECTRONICS/TOYS FROM HOME POLICY

Our camp is a cell-phone and electronic free zone. If cell phones come to camp, they must remain safely in a backpack or held for safekeeping at the camp office. We will not be responsible for the loss or damage of any personal items. Please refrain from bringing toys from home, our staff will make sure your kids are busy. There are many activities for your camper to enjoy each day.

RAINY DAYS

Regardless of weather, we are here! We prepare a rainy day schedule for each group, which focuses on crafts and indoor games. If it is safe to be outside we will do most activities outdoors. Dress your camper(s) appropriately for the weather. **It never hurts to have an extra set of clothes in your backpack.**

CAMP INSPECTION

Our summer camp is permitted to operate by the Department of Health and the Office of Child and Family Services. Inspections happen at the discretion of DOH and OCFS while camp is operating. Please note your child's most recent immunization record needs to be filed with your camp registration.

LOST & FOUND

Kids misplace things all the time. Here are some tips so it doesn't happen at camp:

- Label all belongings with campers first and last name.
- Staff will remind each camper to check belongings at the end of each day
- If something is lost, check the lost & found by the camp office.
- All items not claimed after two weeks are donated to a charitable organization.
- The camp is not responsible for lost, stolen, broken or destroyed items.

(Staff will do their best to ensure kids go home with what they came with)

EMERGENCIES

Our staff is trained in handling a variety of emergency situations. In the event of an emergency, we will make every attempt to notify parents immediately. If necessary, all emergency transportation will be handled by 911 and local emergency services.

SUNSCREEN

All campers should apply sunscreen in the morning prior to arriving at camp. Staff will coach campers with applying their own sunscreen after *swim* periods and other outside events. In order to comply with child abuse prevention guidelines, the application of sunscreen will take place in an open setting. **Each camper must bring their own bottle of sunscreen (Spray recommended) please label with their first and last name.** We will also provide spray sunscreen lotion as well. If your child is allergic to any lotion, please contact us for the list of ingredients that is in the lotion. We will store the sunscreen at the camp office. Remember we spend a large part of the day outside, so we recommend:

- Campers wear a hat to protect them from the sun.
- Campers wear approved swim shirts while participating in outside swim periods.
- Each camper must have their own personal bottle of sunscreen. Please try not to have siblings share sunscreen. **Please provide a bottle for each child.**
- Pending the activity, siblings may not be in the same groups.
- Campers bring a reusable water bottle. **(Labeled)**



MEDICATIONS

It is preferable that prescription medications be administered at home when possible.

The YMCA of Clifton Springs is not able to administer medications. We only have the ability to administer the following emergency medications:

- Epinephrine Auto Injectors
- Asthma Inhalers
- Nebulizers
- Diphenhydramine (Benadryl)
- Sunscreen (Does not need doctor's approval)

***SPECIAL
FORMS
REQUIRED***

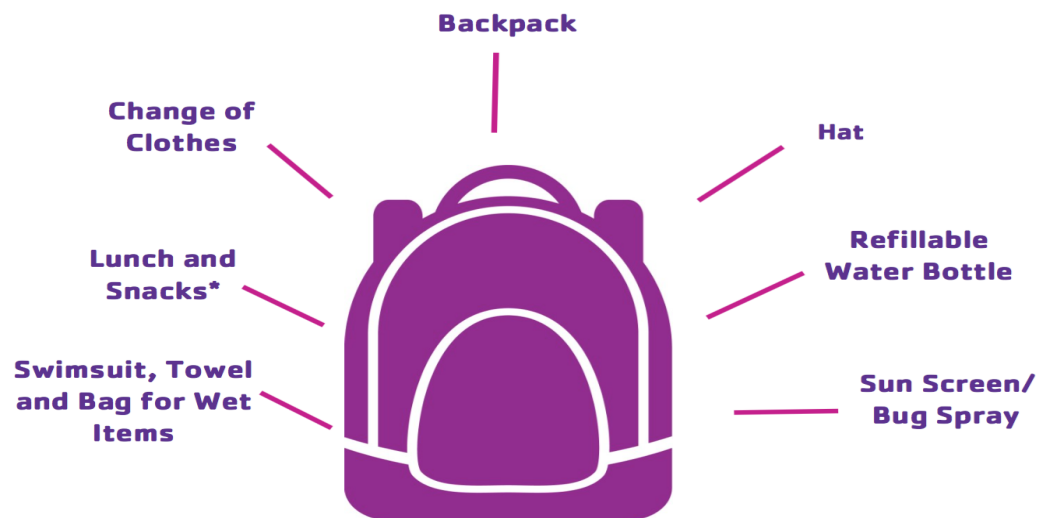
All **medication** dispensed at camp **requires a Medication Consent Form to be completed by parent/guardian AND child's physician.** Upon registration, please obtain a Medication Consent Form from our staff. All medication must be in its original container and clearly labeled with campers first and last name. **WE CANNOT ACCEPT ANY MEDICATIONS THAT ARE NOT IN THEIR ORIGINAL CONTAINER OR THAT HAVE EXPIRED.** Campers with special care needs, including severe allergic reactions, asthma or physical limitations **MUST** complete a **individual allergy and anaphylaxis emergency plan** and have it approved prior to start-

Great Things Happening Each Week:

SWIMMING - Swimming takes place at the Midlakes High School pool, please pack an appropriate swimsuit and towel on designated swim days.

WHAT TO PACK

- Bring only what is needed/suggested
- Swimsuit & Towel
- Plastic bag for wet/muddy clothes
- Extra set of clothing
- Sunscreen, hat and water bottle
- Nonperishable healthy lunch
- **Sneakers Only** - Please sandals or flip flops, we are constantly moving at camp
- **BE SURE TO CLEARLY LABEL EVERYTHING WITH YOUR CAMPER'S FIRST AND LAST NAME!**



What to leave home:

All electronics, Cell Phones and Toys. The YMCA will not be responsible for lost items.

DAILY CLOTHING NEEDS

There is no formal uniform but please have your child wear camp t-shirt on fieldtrip days. Typical clothing should be **t-shirt & shorts every day**. **Sneakers are the required** footwear for all camp activities.

Open-toed sandals/flip flops should only be worn to the pool.

DAILY SNACK

A healthy snack is provided for all campers around 3:30-4PM. **If your child has a food allergy PLEASE let the Camp Director know.**

PAYMENT PROCEDURES

Get Online

Use our new, convenient, easy to use system online at www.csaymca.org. Just click on youth development tab, child care, summer camp. Please make sure we have your correct email in our system before you begin this process.

Easy Payment Option

The Easy Payment Option (EFT) is the preferred paying method for Camp. Simply provide a credit/debit card and tuition will automatically be drafted on the Monday of each week you attend camp. Please see our Draft Authorization form (EFT) on the last page of this packet.

Changes in Registration

Parents are responsible for informing the camp office **in writing** of all changes to camper registration and updating contact details including address and phone numbers. **Please refer to “THE BLUE CHANGE FORM.”**

Refunds/Credits

Please note that we are unable to pro-rate weekly camp fees. We require written notice of session cancellation no later than Thursday at 5:00pm prior to each session in order to receive a full refund except the session deposit. Cancellations received after this time will result in a credit which can be used towards another camp session. Once a session begins, no refunds or credits are given.

Department of Social Services (DSS) payments

DSS weekly parent fees are due one week before their child’s camp session. A “Notice of Decision” or “Letter of Intent” needs to be on file with the YMCA at the time of registration.

YMCA Financial Assistance

Financial assistance for camp or a membership is made possible through generous donations to the YMCA’s Annual Campaign. Financial forms are available at the Clifton Springs YMCA. All financial assistance applications for assistance are confidential. The amount of assistance granted is based on individual need and family circumstances. All camper financial assistance applications are processed on a first come, first serve basis. It is recommended that all applications be completed by 6/1/2023.

PICK UP PROCEDURES

The following procedures are in place for your child's safety and will be instituted during the camp season. Anyone picking up a camper **must be on the campers Authorized Pick-Up list and MUST present photo identification** before a camper will be released. Acceptable forms of ID include:

- A drivers license or State non-driver ID
- A passport or military ID
- An employment photo Identification Card

Notes will NOT be accepted at the time of pick-up. In order to add or change authorized persons, a written 24 hour notice is the only way! Ask for our **Blue Change Form**. For your child's safety no phone calls will be accepted to change authorized pick-ups. In the event that an individual not named in writing by the parent/guardian attempts to pick-up a camper, the parent/guardian will be notified immediately. Local law enforcement officials may be contacted if at all necessary.

A parent, regardless of custodial arrangements has the authority to obtain the child from camp at anytime, unless a copy of the court order is on file at the camp office.

In order to help guarantee the safety and wellness of your child, please share these procedures with him/her and with those individuals authorized for pick-up.

In the event that you or an authorized person cannot be reached for pick-up within one hour of camp closing, Child Protective Agency will be notified. **Please mind your authorized to pick-up person bring their an ID** when signing a camper out of camp. Drivers license work!

re-

Safety is our first priority. Thank you in advance!



BEHAVIOR POLICY

We are dedicated to providing every camper with a positive summer experience. We have a set of standards and expectations for behavior which all camp participants must follow.

At camp, we expect campers to:

- Follow the rules that counselors set out for each activity, area, or project.
- Remain on the camp property with their assigned group at all times.
- Use appropriate language and be respectful to staff and other campers.
- Use all camp facilities and equipment properly.
- Refrain from fighting and any form of physical or verbal aggression.
- Be positive and active participant in all camp activities.

As in any group activity, inappropriate behavior of a few campers can have a dramatic impact on the experience of the entire group. Therefore, the following conduct policies apply directly to each camper and will be used in determining the camper's eligibility to continue as a participant in the camp program.

PROHIBITED ITEMS

The following items will be confiscated by YMCA Staff and held for parents to retrieve at the end of day or given to local authority:

- Tobacco, alcohol, drugs
- Trading/Playing Cards
- Valuables (YMCA not responsible for lost/stolen items)
- Electronic games or devices (including cell phones)

Pick another camp if you want your kid on their phone all day.

- Personal toys, games or pets
- Weapons (play or real)
- Candy, gum, cough drops (due to food allergies, campers should not bring candy or snacks to share)

Campers must refrain from:

- Stealing or defacing camp or other people's property.
- Being disrespectful to staff and peers
- Refusing to remain with your group.

BEHAVIORAL CONSEQUENCES

Campers who defy rules will be dealt with on a case-by-case basis. Frequent or severe violations of the policy may result in the suspension or expulsion from the program. No refunds will be given due to expulsion or behavior suspension. Your child will also be suspended from the 2023-24 SACC Program. The physical safety of all campers is the priority for camp staff. Any camper who commits an act of physical aggression or gross disobedience will complete a behavior incident report with camp staff. Reports will be shared with parents, and may result in any of the following actions as determined by the camp director or director's designee:

1. Conference with the camp director or director's designee and parent/guardian
2. Loss of privileges
3. Suspension from camp

Frequently asked questions (FAQ)

HERE TO HELP

Q: How many weeks can my camper attend?

A: Your child can attend 1 week or up to all 9 weeks.

Q: Will my child be bored if I sign up for more than one week?

A: Each week of Camp has an unique theme. Activities are planned to explore the theme in different ways and we try our best not to duplicate activities.

Q: When are my child's camp fees due?

A: Camp fees are due the Monday you come to camp.

Q: Does the YMCA offer financial assistance?

A: Yes, FA applications are available at the YMCA's Membership office. They need to be submitted at the time of registration with required documentation, registration fee and deposits. Please allow 2 weeks for FA to be reviewed.

Q: How many children are at camp at one time?

A: Our camp has grown over the past several years and we expect 40+ kids each day.

Q: What group will my child be in?

A: Campers are divided into "Groups" by grade (entering K-3, & 4-6) with a staffing ratio of 1 to 10.

Q: What if my child doesn't know anyone?

A: Our staff will help all the campers feel as if they are part of the group whether they attend 1 week or all 9 weeks.

Q: How will I know what my child is doing each day?

A: Each of the "Groups" will have a daily schedule posted along with the camp calendar. We will be publishing a weekly camp newsletter along with email notifications of special events.

Q: What if my child arrives after 9:00 am?

A: All camp schedules are posted by the sign in and sign out table. Your child's group may be in another part of the building or location. ***Parent/Guardian will need to escort the child to their group's location.***

Q: What if my child is not a good swimmer?

A: All of our campers are swim tested by the Midlakes aquatics staff. Campers will only be allowed to swim in the deep end of the pool if they can pass the deep end test. Children who need to wear life-jacket (bubbles) will be required to do so.

Q: Can parents visit camp?

A: Parents are always welcome at camp!!

Summer Camp 2024

YMCA of Clifton Springs 5 Crane Street, Clifton Springs, NY 14432

PARTICIPANT PROFILE:

Child's Full Name _____ Male Female D.O.B. ___/___/___ Grade Completed in 06/24 _____

T-Shirt Size: Please Circle: YS YM YL AS AM AL AXL

Address _____ Zip _____ Ph _____

Parent/Guardian #1 _____ Relationship _____ Email _____

Employer _____ Office Ph _____ Cell _____

Parent/Guardian #2 _____ Relationship _____ Email _____

Employer _____ Office Ph _____ Cell _____

EMERGENCY INFORMATION:

In the event of an emergency, YMCA staff will make every attempt to reach a parent/guardian. In the event that a parent/guardian cannot be reached, I authorize the following people to be contacted and act on my behalf:

Emergency Contact #1 _____ Relationship _____

Cell Phone: _____ Office Phone: _____

Emergency Contact #2 _____ Relationship _____

Cell Phone: _____ Office Phone: _____

Pick-up Authorization Information

Name, address and phone number of individuals other than parents authorized to pick up your child over the age of 16. A non-expired ID must be presented to the staff before a child will be released. Any special instructions such as custody or restraining orders must be attached and communicated to the Camp Director.

#1 Name: _____ Relationship _____ Phone # _____

#2 Name: _____ Relationship _____ Phone # _____

#3 Name: _____ Relationship _____ Phone # _____

MEDICAL INFORMATION: (NY Licensing regulations require the full name, address, & phone # for doctor.)

The YMCA complies with applicable federal and state disability discrimination laws and will consider reasonable accommodations and/or modifications to its policies and procedures to allow children with disabilities an equal opportunity to participate in this program. Please contact the Camp Director at (315) 462-5437 if your child requires accommodations. If you feel that an accommodation and/or enrollment request has been wrongfully denied based on disability, you may contact the Camp Director at Bob@csaymca.org to further discuss the matter.

Physician _____ Address _____ Ph _____

Family Dentist _____ Address _____ Ph _____

Preferred Hospital (We will request the EMTs take your child here whenever possible.) _____

Medication child is presently taking _____ Dosage _____ Time of Administration _____ am pm

Additional Medication _____ Dosage _____ Time of Administration _____ am pm

*** If medication is required during program hours, you must complete a NYS mandated Written Medication Consent form.**

Please list any allergies (Medication must be provided for all life threatening allergies.) _____

If exposed to this known allergen, what action should be taken? _____

Over-the-Counter Medication: I authorize the YMCA Summer Camp staff to administer over-the-counter topical ointments such as sunscreen, first aid ointments, itch reliever and topically applied insect repellent to my child when needed. **Initial** _____

PARENT AGREEMENTS:

1. I understand that I must provide at least 2 weeks written notice to withdraw from any camp session. I am responsible for full payment of any sessions not cancelled 2 weeks in advance.
2. In the event of an accident or injury, I authorize any and all emergency medical, dental, and/or surgical care and hospitalization advised by the physicians, surgeon or hospital necessary for the proper health & well-being of my child.
3. I have provided information on my child's special needs (allergies, diet, and/or medical) to the provider, as may be necessary to assist the facility in properly caring for my child in the case of an emergency. All information received by the YMCA will be treated as confidential.
4. I give consent for the Clifton Springs YMCA Directors to release personal healthcare information to program staff and/or medical professionals, when necessary, so that they may provide quality treatment and/or services for my child.
5. I give consent for photographs and video footage of the above named child to be used to promote the YMCA Summer Camp programs. Such promotional efforts may include brochures, posters, flyers, showing a video tape of a camp event, etc. In addition, I give consent for photographs to be displayed on the YMCA Lobby PowerPoint, YMCA Website, YMCA Facebook page, and YMCA Twitter. Please strike out any social media that you do not agree to.

Parent/Guardian Name: _____ Signature: _____ Date: _____

Summer Camp 2024

Child's Name: _____

Registration Fee: \$20 / child, \$30 / family due at the time of registration

Deposit: A \$10 deposit per week will be required for all weeks registered. This reserves your child's placement in the program.

If enrolled in one of these sessions, there is no additional charges for field trips. The parent(s) acknowledge the decision not to participate in any field trips, which may require the parent(s) to locate alternative care for that date.

Agreement For: 10 % discount applied to youngest children when registering more than one child (part time and full time only)

- 9 Week Program Flat Rate for 9 sessions: \$1800
Must be paid in full upon registration
- Full Time 3-5 days a week Per Session Fee: \$225 Y Member / \$240 Non-Member
- Part Time 1-2 days a week Per Session Fee: \$135 Y Member / \$150 Non-Member

2024 Season

Circle session of attendance	Session	Part Time Only				
		Indicate days of week attending				
PT or FT	Session 1: July 1– July 5 (No Camp 7/4) <u>Aloha Summer</u>	M	T	W	TH	F
PT or FT	Session 2: July 8– July 12 <u>Cooking Class</u>	M	X	W	TH	F
PT or FT	Session 3: July 15– July 19 <u>Land Before Time</u>	M	T	W	TH	F
PT or FT	Session 4: July 22– July 26 <u>Artsy Fartsy</u>	M	T	W	TH	F
PT or FT	Session 5: July 29– August 2 <u>Olympics</u>	M	T	W	TH	F
PT or FT	Session 6: August 5– August 9 <u>STEM</u>	M	T	W	TH	F
PT or FT	Session 7: August 12– August 16 <u>Water Week</u>	M	T	W	TH	F
PT or FT	Session 8: August 19– August 23 <u>Where The Wild Things Are</u>	M	T	W	TH	F
PT or FT	Session 9: August 26– August 30 <u>Camp Carnival</u>	M	T	W	TH	F
<u>BACK TO SCHOOL</u>						

Email my confirmation to the below address:

(Please print)

# of Sessions	
Session Fee	
FEES PAID	
BALANCE DUE	

CAMP BILLING FORM



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

2024

BILLING PARTY INFORMATION

(PLEASE PRINT CLEARLY)

YMCA Member:

Yes No

Child's Name _____

Primary Sponsor Name _____

2nd Sponsor Name _____

Sponsor share _____%

Sponsor share _____%

FA _____%

FA _____%

Home/cell (_____) _____

Home/cell (_____) _____

INFORMATION (PLEASE CHECK ALL THAT APPLY)

START DATE: ____/____/____

- 9 Week Program **\$1800 (Paid in Full)**
- Full-time (5, 4 or 3 days/week) Y-Member **\$225/wk.** Non Y-Member **\$240/wk.**
- Part-time (1 to 2 days/week) Y-Member **\$135/wk.** Non Y-Member **\$150/wk.**

Days of Attendance: Mon Tue Wed Thur Fri

Weekly total:

BILLING METHOD

Draft date: 1 week prior to attending*

***Payments are weekly, due on Monday of the week you attend.**

Please draft the account # below

Paying with a CHECK

Master Card

Expiration Date: _____ / _____

Visa

Account #: _____ - _____ - _____ - _____

CID # 3 digit code: _____

Account Holder's Name: _____ Date: _____

PARENT/GUARDIAN AGREEMENT

(I understand:)

- Payments are due to the YMCA on the Monday you attend camp.
- Should a non business day or holiday fall on the 1st or 15th, the account will be drafted on the next full business day.
- Payments not received on due date are subject to a \$25 late fee.
- The YMCA requires 2 weeks notice for termination of care. I am responsible for full payment of these 2 weeks of care.
- If payment is not received the YMCA will send me to a collection agency for further action.
- All changes to my child's schedule of care must be made 48 hours in advance.

MY SIGNATURE ACKNOWLEDGES MY UNDERSTANDING OF AND AGREEMENT TO THE ABOVE

Please sign here: _____